

The State of West Virginia  
Community Development Block Grant Coronavirus Response  
(CDBG-CV)  
Application Webinar



## PRESENTERS

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Sherry Risk, CDBG Program Manager

Ryan Halsey, CDBG Project Manager

## AGENDA

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- Review CARES ACT
- Review CDBG Program
- CDBG- CARES Application Review

# Coronavirus Aid, Relief, and Economic Security Act

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(CARES ACT)



# CARES Act

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- The CARES Act Authorized the First Allocation of CDBG-CV Funding
- West Virginia notice of \$11,872,752.00 in CDBG-CV funding for use in Cities and Counties
- The State of West Virginia amended its FY2019 Annual Action Plan to receive CDBG-CV funds
- Projects Must meet the National Objective: Benefit Low- to Moderate-Income Persons
- CDBG-CV Funds are subject to 70% overall benefit requirement to low to moderate income persons

# CARES Act

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- Tie Back to COVID-19
- Duplication of Benefits
- Reimbursement for expenses from January 21, 2020 to present will be considered
- Additional Application Rounds may be available
- <https://www.hudexchange.info/resource/6113/fr-6218-n-01-notice-of-program-rules-waivers-alt-requirements-under-cares-act-cdbg/>

# State of West Virginia Eligible Activities

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PUBLIC FACILITIES, PUBLIC SERVICES, AND PLANNING

# Public Facilities\*-Max Grant 2M

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- Construct a facility for testing, diagnosis, or treatment
- Rehabilitate a community facility to establish an infectious disease treatment clinic
- Acquire and rehabilitate, or construct, a group living facility that may be used to centralize patients undergoing treatment
- Rehabilitate a commercial building to establish an infectious disease treatment clinic, (e.g., by replacing the HVAC system)
- Acquire and rehabilitate (if needed) a motel building to expand capacity of hospitals isolation of patients during recovery
- 2 years to complete

**\*Public Facilities Admin is limited to 10%**

# Public Services\*-Max Grant 500K

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- Provide testing, diagnosis, or other services at a fixed or mobile location
- Increase the capacity and availability of targeted health services for infectious disease response within existing health facilities
- Support operations of food banks/pantries including staffing, supplies, utilities, maintenance, sanitary maintenance, and insurance
- Support feeding programs to vulnerable populations such as seniors, children, and youth affected by the COVID-19 outbreak
- Provide emergency payments (no more than 6 months) on behalf of individuals and families to prevent homelessness, including utility payments to prevent cutoff of service and rent/mortgage payments to prevent eviction
- 1 year to complete

**\*Public Service Admin is limited to 5%**



# Public Services

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- Homeless/AIDS Patients Programs for those affected by COVID-19
- Senior Services for those affected by COVID-19
- Services for Persons with Disabilities affected by COVID-19
- Legal Services for those affected by COVID-19
- Youth Services for those affected by COVID-19
- Transportation Services for those affected by COVID-19
- Substance Abuse Services for those affected by COVID-19
- Services for victims of domestic violence affected by COVID-19
- Employment Training for those affected by COVID-19
- Crime Awareness/Prevention with a tie back to COVID-19
- Fair Housing, Tenant/Landlord Counseling for those affected by COVID-19
- Child Care Services for those affected by COVID-19
- Services for Abused and Neglected Children affected by COVID-19
- Mental Health Services for those affected by COVID-19

# Planning

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- Local Community Emergency Response Plans
- Planning associated with eligible Public Facilities and Public Service activities

# CDBG-CV Application

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WALKTHROUGH

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# CDBG-CV Application

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- Document National Objective: Low- to Moderate-Income Benefit

- Application:

<https://wvcad.org/assets/files/resources/CDBG%20-%20Small%20Cities%20Block%20Grant%20Program/State-of-West-Virginia-CDBG-CV-Application.pdf>

<https://wvcad.org/assets/files/resources/CDBG%20-%20Small%20Cities%20Block%20Grant%20Program/State-of-West-Virginia-CDBG-CV-Supplemental-Documents.pdf>

<https://wvcad.org/resources>

- Resources:

- [https://www.huduser.gov/portal/datasets/il/il2020/select\\_Geography.odn](https://www.huduser.gov/portal/datasets/il/il2020/select_Geography.odn)
- [www.hudexchange.info/manage-a-program/acs-low-mod-summary-data-block-groups-places](http://www.hudexchange.info/manage-a-program/acs-low-mod-summary-data-block-groups-places)

# Scope of Work, Timeline and Need

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- **Objective**

- How will it prevent , prepare for, and respond to coronavirus?
- Measurable milestones and outcomes
- Define geographic area and low to moderate income persons affected to determine benefit
- Timeline to determine completion and benefit achieved
- What, where, how need determined

<https://wvcad.org/assets/files/resources/CDBG%20-%20Small%20Cities%20Block%20Grant%20Program/State-of-West-Virginia-CDBG-CV-Application.pdf>

# Budget and Readiness

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- Objective

- Are total funds needed addressed in order to complete the project and review Duplication of Benefits(DOB)
- Are costs accurate and update to date to ensure potential grant award will be adequate to address proposed project activities
- Planning
- Capacity

<https://wvcad.org/assets/files/resources/CDBG%20-%20Small%20Cities%20Block%20Grant%20Program/State-of-West-Virginia-CDBG-CV-Application.pdf>

# Duplication of Benefits (DOB)

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- The CARES Act provides that the Secretary shall ensure there are adequate procedures in place to prevent any DOB as required by section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155), as amended by section 1210 of the Disaster Recovery Reform Act of 2018 (division D of Public Law 155-254; 132 Stat. 3442)
- HUD is requiring that each Grantee have procedures to prevent the duplication of benefits when it provides financial assistance with CDBG-CV funds
- WVCAD and grant recipients(subrecipients) must check to see that the assistance will not cause a duplication of benefits, meaning that the cost has not or will not be paid by another source
- <https://wvcad.org/resources>
- <file:///C:/Users/A101366/Desktop/CDBG%20CV%202nd%20round/CARES-Act-Programs-CDBG-Awareness-Duplication-Benefits.pdf>

# Cross Cut Requirements

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- Citizen Participation Plan

<https://wvcad.org/assets/files/resources/HUD%20Consolidated%20Plan%20and%20Executive%20Summary/2020-Citizen-Participation-Plan-Final-6.22.2020.pdf>

- Newspaper advertisement of public notice of public hearings with an affidavit of the newspaper ad
- Minutes, documentation of any public comments received and response to each public comment received
- Documentation of attendance-not verbal attendance (screen shot or virtual meeting software attendance report)
- The 7 days' notice begins the day after newspaper advertisement public notice run date with the hearing being held on day 8 to 12. The 5-day public comment duration is day 8 to 12



# Environmental Review

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- CDBG-CV grantees must comply with existing Environmental Rules and Regulations
- Emergency ER Provisions Emergency Exempt Activities (24 CFR 58.34(a)(10))
- Streamlined Public Notice and Comment Period (24 CFR 58.33)
- Expedited Section 106 Review for Emergencies
- **No funds may be committed or expended before an Environmental Review has been conducted and complete.**
- Contact WVDO if you have questions prior to any proposed project activities being conducted.

HUD Guidance: <https://www.hud.gov/sites/dfiles/OCHCO/documents/2020-07cpdn.pdf>

# Cross Cut Requirements

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- **Fair Housing**

- Additional information re: Fair Housing Cross Cutting Requirements may be obtained by contacting Ryan Halsey at [Ryan.J.Halsey@wv.gov](mailto:Ryan.J.Halsey@wv.gov)
- Must have an adopted Fair Housing Plan

- **Section 3 and MBE/WBE/Davis Bacon Wage Rates**

<https://wvcad.org/assets/files/resources/cdbg/Sample-Section-3-Plan.pdf>

[https://files.hudexchange.info/resources/documents/MBE-WBE\\_Outreach.pdf](https://files.hudexchange.info/resources/documents/MBE-WBE_Outreach.pdf)

<https://www.dol.gov/agencies/whd/government-contracts/construction>

- **Procurement** Policies and Procedures 2CFR200 and WV State Code 55-2-1  
<https://www.hud.gov/sites/documents/2CFR200.PDF>

# Scoring Criteria

Criteria Name:	Description	Maximum Points
Project Description	Project demonstrates detailed scope of work, professional current cost estimates, clearly defined milestones, quantifiable outcome measures, and a budget does not supplant existing public/private funding.	<b>10 Points</b>
Highest Benefit to Low- To Moderate-Income Persons	Highest benefit to LM-LMI benefit is 51% or more, with a higher percentage eligible for more criteria points.	<b>15 Points</b>
Need for the Project, CDBG-CV1 funds, Tie back to Pandemic	Description of tie back to COVID-19 Pandemic; how need was determined; what, why and how the project prevents, prepares, and/or responds to COVID-19 Pandemic; How results determined and documentation of the tieback to COVID-19 Pandemic.	<b>35 Points</b>

# Scoring Criteria

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Criteria Name:	Description	Maximum Points
Project Management	Applicant clearly and concisely demonstrates project management experience and financial and internal controls to receive full criteria points. Current status of active CDBG projects.	10 Points
Readiness to Proceed	Public Facility Projects – design complete, cost estimates reviewed by engineer or contractor, secured site control. Public Service Projects – service location secured, cost estimates within last 30 days. For all projects, Environmental Review Status.	20 Points
Project Budget	Other funding sources committed, cost estimates obtained within the last 30 days, costs reasonable, budget free of errors.	10 Points
<b>Total Available Points:</b>		<b>100 Points</b>

# APPLICATION DEADLINE

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The complete version (electronic PDF or paper copy) of the application must be received by WVCAD no later than [5:00 PM on March 12, 2021](#)

If applying electronically, the full application with signatures must be saved as a single PDF and submitted via email to [Ryan.J.Halsey@wv.gov](mailto:Ryan.J.Halsey@wv.gov)

If submitting a paper application, please mail to the address below:

**Ryan J. Halsey**  
Community Advancement and Development  
A of the West Virginia Development Office  
1900 Kanawha Blvd. East  
Building 3, Suite 700  
Charleston, WV 25305

# Questions and Contacts

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## Contacts

- [Sherry.L.Risk@wv.gov](mailto:Sherry.L.Risk@wv.gov) 304-957-2068
- [Ryan.J.Halsey@wv.gov](mailto:Ryan.J.Halsey@wv.gov) 304-957-2096

## Website

- <https://wvcad.org>
- <https://wvcad.org/resources> under Community Development Block Grant Header
- <https://wvcad.org/assets/files/resources/HUD%20Consolidated%20Plan%20and%20Executive%20Summary/FY2019-AAP-Amendment-2-Draft.pdf>